

**MESA UNIFIED SCHOOL DISTRICT #4**  
**EMAIL PERMIT FOR CITY SPONSORED USE OF MPS FACILITIES**

**PLEASE NOTE:** Submission of this form constitutes a signature on the part of the sender and indicates the sender has read and agrees to comply with, all Mesa Public Schools' terms and conditions for use of school facilities.

This application does **not** have final approval until approved first by the school and by Mesa Public Schools' facility rental agent. The final approved application will be sent by the rental agent to the City-Sponsored user.

**School/Department To Be Used: O'Conner Elementary**

**Application Date: 3/26/08**

**FACILITIES REQUESTED:** (Please be specific, mark selection with an X)

Fall    Spring    Summer

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> 1. Playing Field/Soccer Field:    Field # <u>1,2</u>  | <input type="checkbox"/> 2. Elementary Multi-purpose Room      |
| <input type="checkbox"/> 3. JV Fld:    Field #    _____ <input type="checkbox"/> SB <input type="checkbox"/> BB <input type="checkbox"/> FB | <input type="checkbox"/> *4. Jr High or Sr High Auditorium     |
| <input type="checkbox"/> 5. V Fld:    Field #    _____ <input type="checkbox"/> SB <input type="checkbox"/> BB <input type="checkbox"/> FB  | <input type="checkbox"/> 6. Cafeteria – <b>without</b> kitchen |
| <input type="checkbox"/> 7. Gymnasium <input type="checkbox"/> Large <input type="checkbox"/> Small <input type="checkbox"/> Both           | <input type="checkbox"/> *8. Cafeteria – <b>with</b> kitchen   |
| <input type="checkbox"/> 9. Other; room(s)    _____   |  |

**\*When a junior high or high school auditorium or cafeteria with kitchen is leased, a labor force must be assigned.**

**DATE(S) NEEDED:** (Please Specify) List exact hours requested on each date.

Day	Req	Beg.Date:	End Date:	Start Time:	To	Dark	am	pm
Mon	<input checked="" type="checkbox"/>	8/25/08	12/5/08	4:00	Dark			<input checked="" type="checkbox"/>
Tues	<input checked="" type="checkbox"/>	8/25/08	12/5/08	4:00	Dark			<input checked="" type="checkbox"/>
Wed	<input checked="" type="checkbox"/>	8/25/08	12/5/08	4:00	Dark			<input checked="" type="checkbox"/>
Thurs	<input checked="" type="checkbox"/>	8/25/08	12/5/08	4:00	Dark			<input checked="" type="checkbox"/>
Fri	<input type="checkbox"/>							<input type="checkbox"/>
Sat	<input type="checkbox"/>							<input type="checkbox"/>
Sun	<input type="checkbox"/>							<input type="checkbox"/>

<b>DESCRIPTION OF ACTIVITY: Soccer Practice</b>			
NAME OF ORGANIZATION: <b>AYSO 1079</b>			
Address:	<b>2926 East Minton</b>	<b>Mesa</b>	<b>85213</b>
	<small>STREET</small>	<small>CITY</small>	<small>ZIP CODE</small>
Telephone: <b>480-924-4657</b>			
Person in charge: <b>Jon Papsdorf</b>		Email Address: <b>jpapsdorf@cox.net</b>	

SCHOOL USE ONLY	
<b>NOT APPROVED:</b>	
Estimated Labor (Check Yes or No) BEFORE APPROVING	
	No    Yes    # of people    Estimate Hrs
Stage Manager	<input type="checkbox"/> <input type="checkbox"/> _____   _____
Stage Crew	<input type="checkbox"/> <input type="checkbox"/> _____   _____
Custodial Worker	<input type="checkbox"/> <input type="checkbox"/> _____   _____
Cafeteria Worker	<input type="checkbox"/> <input type="checkbox"/> _____   _____
<b>APPROVED:</b> <b>Debra Green</b>	<b>/ 5/16/08</b>
<small>PRINCIPAL</small>	<small>DATE</small>

**No event can take place unless a Certificate of Insurance signed by an Insurance Representative accompanies this form. The district requires liability coverage in the amount of \$500,000 and \$10,000 property damage with THE MESA UNIFIED SCHOOL DISTRICT #4 listed as an *ADDITIONAL INSURED* on the policy.**